

LGIP review checklist

Approved form MGR5.1 under the Planning Act 2016

Review principles:

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Local government infrastructure plan (LGIP) checklist				To be completed by local government		To be completed by appointed reviewer			
LGIP outcome	LGIP component	Number	Requirement	Requirement met (yes/no)	Local government comments	Compliant (yes/no)	Justification	Corrective action description	Recommendation
The LGIP is consistent with the legislation for LGIPs and the Minister's Guidelines and Rules	All	1.	The LGIP sections are ordered in accordance with the LGIP template.	Yes	The LGIP has been developed in accordance with the Ministers Guidelines and Rules (MGR) LGIP template	Yes	Complies	None required	Compliant
		2.	The LGIP sections are correctly located in the planning scheme.	Yes	No additional comments	Yes	The current LGIP aligns with the Planning Scheme in force as at Jan 2024. FCRC is in the process of updating its Planning Scheme. As part of this review/update, the LGIP may be amended further to reflect strategic intent and zoning changes	None required	LGIP may proceed
		3.	The content and text complies with the mandatory components of the LGIP template.	Yes	The LGIP has been developed in accordance with the MGR LGIP template	Yes	Compliant – no mandatory components have been changed.	None required	Compliant
		4.	Text references to numbered paragraphs, tables and maps are correct.	Yes		Yes	References to numbered Paragraph's, Tables and Maps are correct	None required	Compliant
	Definitions	5.	Additional definitions do not conflict with statutory requirements.	Yes	The LGIP does not include any additional or conflicting definitions	Yes	There are no additional definitions included in the LGIP.	None required	Compliant
	Preliminary section	6.	The drafting of the Preliminary section is consistent with the LGIP template.	Yes	The LGIP has been developed in accordance with the MGR LGIP template	Yes	Complies	None required	Compliant
		7.	All five trunk networks are included in the LGIP. (If not, which of the networks are excluded and why have they been excluded?)	Yes	No additional comments	Yes	All networks have been identified and planned for in and through the LGIP process.	None required	Compliant
	Planning assumptions - structure	8.	The drafting of the Planning assumptions section is consistent with the LGIP template.	Yes	The LGIP has been developed in accordance with the MGR LGIP template	Yes	The associated Planning Assumption Report (PAR) details the background information and subsequent assumptions that have been relied upon to determine a range of factors including the PIA boundary, future growth, etc. The PAR is clear and easy to read and follows State's guidance on structure.	None required	Compliant
		9.	All the projection areas listed in the tables of projections are shown on the relevant maps and vice versa.	Yes	Consistent with the template	Yes	Projection areas are defined on each of the PFTI maps. These projected areas are consistent between tables, mapping and the Planning Assumptions Report.	None required	Compliant
		10.	All the service catchments listed in the tables of projected infrastructure demand are identified on the relevant plans for trunk infrastructure (PFTI) maps and vice versa.	Yes	Consistent with the template	Yes	Service catchment areas for each infrastructure network are shown on all PFTI maps and referred to in relevant tables in the PIA and the Planning Assumptions Report.	None required	Compliant
	Planning assumptions	11.	The population and dwelling projections are based on those prepared by the Queensland Government Statistician (as available at the time of preparation) and refined to reflect	Yes	The PAR outlines the data sources and assumptions for population and dwelling forecasts.	Yes	As described in the PAR, the QGSO medium series assumptions were anchor points for the projections used in the LGIP. These were further refined having regard to the work	None required	Compliant

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	- methodology		development trends in the local government area.				done as part of the draft planning scheme, some further desktop investigations, material provided in work previously undertaken by Urbis and discussions with Council.			
		12.	The employment and non-residential development projections align with the available economic development studies, other reports about employment or historical rates for the area.	Yes	The PAR outlines the data sources and assumptions for employment and non-residential development forecasts.	Yes			None required	Compliant
			13.	The developable area excludes all areas affected by absolute constraints such as steep slopes, conservation and flooding.	Yes	The Developable area mapping has been established in accordance with the guidance contained in the MGR.	Yes	The region is less affected by overlay constraints such as vegetation, flooding, etc. However, regard was given to absolute constraints.	None required	Compliant
			14.	The planned densities reflect realistic levels and types of development having regard to the planning scheme provisions and current development trends.	Yes	Planned densities have been determined based on current and future trends and the process used for the draft planning scheme.	Yes	The LGIP preparation has been informed by and reflects the draft planning scheme for the region, best practice approaches and current development trends	None required	Compliant
			15.	The planned densities account for land required for local roads and other infrastructure.	Yes		Yes	Land for local roads has been excluded in the determination of planned densities.	None required	Compliant
			16.	The population and employment projection tables identify "ultimate development" in accordance with the defined term.	Yes	As per the MGR.	Yes	Ultimate development has been determined and included in the LGIP.	None required	Compliant
			17.	Based on the information in the projection tables and other available material, it is possible to verify the remaining capacity to accommodate growth, for each projection area.	Yes	Remaining capacity can be broadly derived from the relevant tables.	Yes	Capacity, growth and assumptions about future demand are addressed in the PAR.	None required	Compliant
			18.	The determination of planning assumptions about the type, scale, timing and location of development, reflect an efficient, sequential pattern of development.	Yes	Planning assumptions and pattern of development have been established through comprehensive discussion within Council and with industry. These assumptions are consistent with the draft scheme.	Yes	The process of establishment of the development sequence (Priority Infrastructure Area (PIA)) and practical consideration of development potential in the LGIP timeframe (10-15 years) are outlined in the PAR.	None required	Compliant
			19.	The relevant state agency for transport matters and the distributor-retailer responsible for providing water and wastewater services for the area (if applicable), has been consulted in the preparation of the LGIP (What was the outcome of the consultation?)	Yes	Council has engaged with DTMR both formally and informally.	Yes	Correspondence has been sighted from DTMR (letter of 23 Oct 2023) acknowledging FCRCs consultation and ongoing cooperation in the development of an LGIP (and alignment of the LGIP with the proposed Fraser Coast Integrated Transport Strategy).	None required	Compliant
		Planning assumptions - demand	20.	The infrastructure demand projections are based on the projections of population and employment growth.	Yes	Projections of Infrastructure demand are aligned with the Res and Non-Res Projections and estimates of demand contained in the LGIP.	Yes	The PAR clearly explains how the demand for trunk infrastructure has been derived from the LGIP tables	None required	Compliant

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		21.	The infrastructure units of demand align with those identified in the Minister's Guidelines and Rules, or where alternative demand units are used, their numerical relationship to the standard units of demand is identified and explained.	Yes	Units of demand are consistent with MGR requirements	Yes	Units of demand are consistent with the MGR and described in the Planning Assumptions Report.	None required	Compliant
		22.	The demand generation rates align with accepted rates and/or historical data.	Yes	No additional comment	Yes	Explained in the Planning Assumptions Report.	None required	Compliant
		23.	The service catchments used for infrastructure demand projections are identified on relevant PFTI maps and demand tables.	Yes	No additional comment	Yes	PFTIs maps show both the PIA and service catchment boundaries for each of the five (5) trunk infrastructures and across the region.	None required	Compliant
		24.	The service catchments for each network cover, at a minimum, the urban areas, and enable urban development costs to be compared.	Yes	Service areas are shown on the PFTIs and discussed in the PAR.	Yes		None required	Compliant
		25.	The asset management plan (AMP) and Long-Term Financial Forecast (LTFF) align with the LGIP projections of growth and demand. (If not, what process is underway to achieve this?)	Yes	Council has undertaken a process of aligning its Growth Strategy (LGIP), Financial Strategy (LTFF) and Service/Asset Management Strategy (LTAMP). The outcome from this process is a consolidated strategy for Council that balances the (at time competing) objectives to maximise value for the Region.	Yes	Council provided copies of the "Strategic Alignment" discussion papers, presentations and workshop synopsis. Collectively these demonstrate a robust process for alignment of the LGIP with Councils: LTFF and LTAMP. The financial requirements of the LGIP (Capex and Funding decision) are well understood and aligned within Council	None required	Compliant
	Priority infrastructure area (PIA)	26.	The drafting of the PIA section is consistent with the LGIP template.	Yes	Consistent with the template	Yes	Complies	None required	Compliant
		27.	Text references to PIA map(s) are correct.	Yes	No additional comments	Yes	Complies	None required	Compliant
		28.	The PIA boundary shown on the PIA map is legible at a lot level and the planning scheme zoning is also shown on the map.	Yes	Consistent with the requirements of the MGR	Yes	Complies	None required	Compliant
		29.	The PIA includes all areas of existing urban development serviced by all relevant trunk infrastructure networks at the time the LGIP was prepared.	Yes	The PIA accommodates more than enough land for 10-15years plus growth.	Yes	Councils PIA has been informed by Urbis Land use study and local knowledge on industry activity and intent. The Council provided evidence of a thorough process for establishing a PIA that meets statutory obligations and local demand.	None required	Compliant
		30.	The PIA accommodates growth for at least 10 years but no more than 15 years.	Yes		Yes	The process for establishing the PIA is outlined in Councils PAR	None required	Compliant
		31.	The PIA achieves an efficient, sequential pattern of development.	Yes		Yes		None required	Compliant
		32.	If there is an area outside the PIA that the planning assumptions show is needed for urban growth in the next 10 to 15 years, why has the area been excluded from the PIA?	N/A	Not applicable	Yes	While there is urban land outside the PIA this land is not required to satisfy growth in the statutory 10-15-year growth window.	None required	Compliant
		33.	The drafting of the DSS section is consistent with the LGIP template.	Yes	Consistent with the requirements of the MGR	Yes	Complies	None required	Compliant

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	Desired standards of service (DSS)	34.	The DSS section states the key planning and design standards for each network.	Yes	Planning and Design standards are identified for each infrastructure network and reflect industry practice and local standards.	Yes	Well documented in the PAR	None required	Compliant
		35.	The DSS reflects the key, high level industry standards, regulations and codes, and planning scheme policies about infrastructure.	Yes	As above	Yes	Several items in the DSS refer to regional, state or national standards, regulations and Codes	None required	Compliant
		36.	There is alignment between the relevant levels of service stated in the local government's AMP and the LGIP. (If not, what process is underway to achieve this?)	Yes	As per item 25, Council has undertaken a comprehensive process of alignment of its LGIP with its (recently adopted) LTAMP/SAMP	Yes	As per item 25 above	None required	Compliant
	Plans for trunk infrastructure (PFTI) – structure and text	37.	The drafting of the PFTI section is consistent with the LGIP template.	Yes	No additional comments	Yes	PFTI maps have been prepared for each PIA area noting that some areas (within the PIA) are not served by all 5 trunk infrastructure networks. PFTI maps have been generated to illustrate the scope of existing trunk infrastructure and broader catchments within which each PIA area is located. The PAR provides discussion on the determinants of service area, demand for trunk infrastructure, proposed Schedule of Works and a brief description of how the PFTIs have been developed to reflect this information The PFTI maps cover all five (5) trunk infrastructure networks	None required	Compliant
		38.	PFTI maps are identified for all networks listed in the Preliminary section.	Yes	All networks are represented.	Yes		None required	Compliant
		39.	PFTI schedule of works summary tables for future infrastructure are included for all networks listed in the Preliminary section.	Yes	No additional comments.	Yes		None required	Compliant
	PFTI – Maps	40.	The maps clearly differentiate between existing and future trunk infrastructure networks.	Yes	No additional comments.	Yes		None required	Compliant
		41.	The service catchments referenced in the schedule of works (SOW) model and infrastructure demand summary tables are shown clearly on the maps.	Yes	As above at 23 and 24	Yes	Service catchments are clearly shown on the PFTIs maps.	None required	Compliant
		42.	Future trunk infrastructure components are identified (at summary project level) clearly on the maps including a legible map reference.	Yes	No additional comments	Yes	Growth related trunk infrastructure contained in the SOW are identifiable (by item number) on the PFTI maps.	None required	Compliant
		43.	The infrastructure map reference is shown in the SOW model and summary schedule of works table in the LGIP.	Yes	No additional comments	Yes	Complies	None required	Compliant
	Schedules of works <i>[Add rows to the checklist to address these items for each</i>	44.	The schedule of works tables in the LGIP comply with the LGIP template.	Yes	Consistent with the requirements of the MGR	Yes	Complies	None required	Compliant
		45.	The identified trunk infrastructure is consistent with the <i>Planning Act 2016</i> and the Minister's Guidelines and Rules.	Yes	Consistent with the requirements of the MGR	Yes	Complies	None required	Compliant
		46.	The existing and future trunk infrastructure identified in the LGIP is adequate to service at least the area of the PIA.	Yes	Having regard to growth and Council's financial	Yes	Information provided by FCRC suggest that sufficient trunk infrastructure has been identified.	None required	Compliant

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	of the networks]				forecasting and trunk infrastructure prioritisation.				
		47.	Future urban areas outside the PIA and the demand that will be generated at ultimate development for the relevant network catchments have been considered when determining the trunk infrastructure included in the SOW model.	Yes	Identified trunk infrastructure has been planned having regard to service catchments, growth for the next 10-15 years and planning priorities.	Yes	Councils Growth Infrastructure Planning is robust and has considered future urban needs well beyond the LGIP 10-15 year horizon.	None required	Compliant
		48.	There is alignment of the scope, estimated cost and planned timing of proposed trunk capital works contained in the SOW model and the relevant inputs of the AMP and LTFF. (If not, what process is underway to achieve this?)	Yes	As per item, 25, Council has undertaken a comprehensive review of its service objectives, financial capability and growth ambitions. The outcome from this assessment aligns the LGIP with Councils LTF and recently adopted LTAMP/SAMP	Yes	Council provided copies of the "Strategic Alignment" discussion papers, presentations and workshop synopsis. Collectively these demonstrate a robust process for alignment of the LGIP with Councils: LTFF and LTAMP. The financial requirements of the LGIP (Capex and Funding decision) are well understood and aligned within Council	None required	Compliant
		49.	The cost of trunk infrastructure identified in the SOW model and schedule of work tables is consistent with legislative requirements.	Yes	No additional comments	Yes	Costing and pricing determinants are explained further in the Planning Assumptions Report.	None required	Compliant
	SOW model	50.	The submitted SOW model is consistent with the SOW model included in the Minister's Guidelines and Rules.	Yes	The SOW Model is the States Standard (contained in the MGR)	Yes	The Schedule of Works model has been used.	None required	Compliant
		51.	The SOW model has been prepared and populated consistent with the Minister's Guidelines and Rules.	Yes	Consistent with the MGR and feedback from the State	Yes	Complies	None required	Compliant
		52.	Project owner's cost and contingency values in the SOW model do not exceed the ranges outlined in the Minister's Guidelines and Rules.	Yes	No additional comments	Yes	Complies	None required	Compliant
		53.	Infrastructure items included in the SOW model, SOW tables and the PFTI maps are consistent.	Yes	No additional comments	Yes	All infrastructure items included in the schedule of works tables, summary tables and PFTI maps are consistent.	None required	Compliant
	Extrinsic material	54.	All relevant material including background studies, reports and supporting information that informed the preparation of the proposed LGIP is available and identified in the list of extrinsic material.	Yes	Information is contained within the Planning Assumptions Report.	Yes	Complies	None required	Compliant
		55.	The extrinsic material explains the methodology and inter-relationships between the components and assumptions of the LGIP.	Yes	Within the PAR.	Yes	This is explained in the Planning Assumptions Report.	None required	Compliant