

How to make a properly made submission

During the consultation period any person can make a submission about the proposed LGIP.

In order for a submission to be considered 'properly made' it must:

- ✓ Be in **writing** (submitted online, by email, in person or post).
- ✓ Include **full name** and **address** of the person (all persons) making the submission
- ✓ Be **signed** by the person who made the submission (online form is written name)
- ✓ Provide **one postal** or **electronic address** for service.
- ✓ Be **received on or before the last day for making a submission** (11:55pm Wednesday 30 April 2025).

We welcome your feedback to help shape the future of our infrastructure planning.

Please focus on specific aspects of the LGIP that affect you and provide reasons for your views.

Have you read the LGIP documentation? ☐ **Yes** ☐ **No**

We would like to encourage you to read the LGIP documentation on our Engagement Hub page before you write your submission.

Personal Details:

- **Full Name:** _____
- **Residential Address:** _____
- **Email Address:** _____
- **Phone Number:** _____

Which areas of the LGIP are you commenting on? Please choose as many options that apply to you.

- ☐ Transport (Roads & Pathways)
- ☐ Stormwater
- ☐ Water and Sewer
- ☐ Parks and Open Spaces
- ☐ Other (please specify) _____

Submission Content:

Subject of Submission: (e.g., Specific section or aspect of the LGIP) Please be brief 100 words maximum.

If your submission relates to a specific property or location, please include the street address or lot plan number below:

(You can find the address or lot plan number via Council's Intra Maps - <https://mapping.frasercoast.qld.gov.au>)

Comments/Feedback: (Please provide detailed comments or feedback – please attach further information if required)

Declaration: *(Please note this has to be completed to be deemed a 'properly made submission')*

- I declare that the information provided in this submission is true and correct to the best of my knowledge.
- **Signature:** _____
- **Date:** _____

Age

- ☐ 15–25
☐ 26 – 40
☐ 41 – 70
☐ 70 +
☐ Prefer not to say

Are you responding as:

Please choose only one option.

- ☐ Individual
☐ Business
☐ Community Group/ Organisation
☐ Development Industry or Consultant
☐ Other (please specify)

Thank you for taking the time to complete this submission form and provide your feedback. If you have any questions about this engagement, please do not hesitate to contact:

- Community Development & Engagement**
 (enquiries relating to the engagement, incl. submissions or engagement website)
 1300 79 49 29 or via email community@frasercoast.qld.gov.au
- Strategy and Sustainability**
 (enquiries relating to the LGIP)
 1300 79 49 29 or via email strategysustainability@frasercoast.qld.gov.au

Please return your submission form no later than 11:55pm Wednesday 30 April:

Online	Complete the online submission form available at: https://frasercoast.engagementhub.com.au/local-government-infrastructure-plan-consultation-2025
Post	Attention: LGIP Consultation – Community Development and Engagement Fraser Coast Regional Council PO Box 1943, Hervey Bay Qld 4655
Email	Attention: LGIP Consultation – community@frasercoast.qld.gov.au
In person to Customer Service Centre	Attention: LGIP Consultation – Community Development & Engagement 77 Tavistock Street, Hervey Bay 211–213 Adelaide Street, Maryborough

Privacy Notice:

The personal information collected in this form is for the purpose of processing your submission regarding the LGIP. This information will be used by Fraser Coast Regional Council in accordance with the Information Privacy Act 2009. Your submission (including your personal information) may be made public as part of the consultation process. If you have any concerns about the use of your personal information, please contact the team on the details above.

Assistance:

If you require assistance in completing this form or have questions regarding the LGIP consultation process, please contact the team on the details above.

By ensuring the submission form includes these elements, you align with the legislative requirements for properly made submissions in the LGIP consultation process in Queensland.